

## Position Paper Guidelines

### The Basics

Minimum Length per Topic: 450 words

Maximum Length per Topic: 600 words

Spacing: 1.5 Lines

Font and Size: Calibri (11), Cambria, (11), Times New Roman (11)

Citations\*: APA or Chicago (please choose only one to use)

Footnotes with Latin numbering

\*Feel free to use a citation machine

### Development Hints:

- **Keep your voice active**- avoid the verb “to be” (i.e. is, was, has, etc.)
- **Quote sources** to establish authority
- **Stay focused** on your point of view throughout the essay
- **Focus on logical arguments** instead of rhetoric
- **Don't lapse into summary** in the development--wait for the conclusion

### Substantive Requirements

First Paragraph: Basic overview of the committee and topic (3-4 sentences)

Thesis statement—**state your position** clearly

Second Paragraph: History of the issue at hand

Third Paragraph: Evaluation of why past actions have succeed or failed and it what capacity

Fourth Paragraph: Desired outcome and how you will achieve it:

- Explain what your resolution will cover and why
- Explain some of your tactics to your chair (potential allies, etc)

Fifth Paragraph: Restate why this topic is important to your country

Restate your position and desired outcome